



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE BOARD OF SELECTMEN
807 Mill River Southfield Road, Mill River, MA 01244-0099
Phone: 413-229-8116 Fax: 413-229-6674 E-mail: nmbdselectmen@aol.com**

**Tara B. White, Chair
Michele Shalaby
Nathaniel H. Yohalem
Board of Selectmen**

**Minutes of Selectmen's Meeting
Monday, November 24, 2014**

Board Members Present: Tara B. White, Chairman
Michele Shalaby (by telephone)
Nat Yohalem

Others Present: Michael Skorput, Administrative Assistant
Sharon Fleck, Administrative Secretary
Joe Kellogg
Charles Loring

The meeting of the Board of Selectmen convened at 5:00 p.m.

A motion was made and seconded and so voted to allow Selectman Shalaby to participate in the meeting by telephone.

The Board read the minutes. After a discussion, a motion was made, seconded and so voted by all members to approve the minutes of the November 17, 2014 Selectmen's meeting, as amended.

Joe Kellogg – Mr. Kellogg responded to an ad in the newspaper for an Administrative Assistant. Mr. Kellogg stated that he has provided interim municipal services for various towns, and if hired by the Town would be an Interim Administrative Assistant. He is not interested in a full-time position and would work approximately 12 hours per week, Tuesday through Thursday from 10 a.m. to 2 p.m. He will work additional hours if necessary. The Board expressed to Mr. Kellogg that he will primarily handle the budgets for FY16, and that this position could last until May 2015. His salary requirements are \$50/hour; however, he does not require benefits. He will email a copy of his contract for the Board to review.

School Bond Review – Chairman White announced that a school bond will be presented to the towns in February for \$6 million, of which it is believed that the State will contribute 39.5%. Public meetings will be held prior to that time. They would also receive \$300,000 funding for the boilers as a result of a SAPHIRE Grant. It was also reported that oil heat vs. the energy efficient heating system does not offer much of a savings in heating costs. It was also stated that funding through the State program vs. independent sourcing offered no real savings. Selectman Shalaby has an issue with the roofing, i.e. why not put a second roof over the existing one as opposed to tearing off the existing roof, as there could be savings associated with that choice.

Bid Results for Equipment Rental and Highway Materials – It was decided that the original bids would be accepted and not rebid. The main issue was the sand that is provided by Joe Wilkinson. It was decided that a letter would be sent to Joe Wilkinson stating that the sand would be used “conditionally”; and, if there was a problem with the sand, the second lowest bidder would be used. **A motion was made, seconded and so approved to rescind the Boards motion on November 17, 2014 to rebid the stone, gravel, sand, fill and topsoil. A motion was made, seconded and so approved to accept the following bids:**

½” crushed stone	Century Aggregates, \$10.00 picked up/\$14.00 delivered
1-1/2” washed stone	Joe Wilkinson, \$9.00 picked up/\$13.00 delivered
3” crushed processed gravel	Joe Wilkinson, \$9.00 picked up
	Century Aggregates, \$11.00 delivered
¾” crushed processed gravel	Joe Wilkinson, \$7.00 picked up/\$10.95 delivered
1-1/2” crushed processed gravel	Joe Wilkinson, \$7.00 picked up/\$10.95 delivered
Bank Run Gravel	Joe Wilkinson, \$6.49 picked up/\$10.49 delivered
Fill	Century Aggregates, \$2.00 picked up/\$6.00 delivered
Top Soil	Century Aggregates, \$17.00 picked up/\$21.00 delivered
¾” Crushed Stone	Joe Wilkinson and Century Aggregates
	\$9.50 picked up/\$13.50 delivered. Decision is made by
	Highway Superintendent based on availability and quality.
1-1/2” Crushed Stone	Joe Wilkinson and Century Aggregates
	\$9.00 picked up/\$13.00 delivered. Decision is made by
	Highway Superintendent based on availability and quality.
Washed Sand	Joe Wilkinson, \$8.50 picked up/\$9.74 delivered. This is
	conditional, depending on the quality of the sand. If
	unacceptable to the Highway Superintendent, the bid will go to
	J. Donovan with a delivered price of \$9.85.

Equipment Rental Bid - A motion was made, seconded and so approved to award the Bucket Truck Bid be awarded to Field’s Tree Service and all the other items on the bid sheet be awarded to Joe Wilkinson.

Exit Audits – An exit audit for the Tax Collector and the Treasurer will be scheduled for March or April 2015 at a cost of approximately \$5,000. A Reserve Transfer will be requested from the Finance Committee.

DLTA Grant – Chairman White stated that originally the Town saw no need for this grant; however, Patricia Hardyman from the Planning Board wants to apply for this grant. There is no cost to the Town associated with this grant. The assistance they are seeking is planning ahead for housing. Selectman Yohalem spoke with Zach Blake, who suggested that it might be too late to apply for this grant because of the State budget cuts. Mr. Blake also gave Selectman Yohalem a name of someone who helps with Regional Sharing of Services from Franklin Township. **A motion has been made, seconded and so approved to apply for the DLTA Grant.**

Wood Pellet Heating Proposal – Selectman Yohalem reported that Mike Skorput had a proposal for a wood pellet heating system for the Highway Garage. It could be used as a backup system. Michael Skorput has requested a proposal for both the Highway Department and Town Hall.

Vo-Tech Inquiry - Selectman Yohalem discussed an email received from Linda Higgins regarding John Humes wanting his son to enroll in a vocational school. It was reported that the Town would have to bear the responsibility of paying for the Vo-Tech tuition. However, there is a cut-off date of April 1 to apply for Fall enrollment, but there is no application from Mr. or Mrs. Humes. Mr. Skorput reported that Sheffield is

currently paying approximately \$90,000 for their students to attend the Vo-Tech program. Mr. Skorput will investigate further.

Being that there was no further business to be brought before the Board, a motion was made, seconded and so voted by all members to adjourn the meeting 6:30 p.m.

Respectfully submitted,

Sharon Fleck
Administrative Secretary